



FIRST FREE
CHURCH

1375 Carman Road
Manchester, MO 63021
636.227.0125 · www.efree.org

Dear Interested Car Donor,

Thank you for your inquiry regarding the donation of your vehicle to the *Wheels of Hope* vehicle ministry here at our church. There are a lot of vehicle donation programs out there but *Wheels of Hope* is different. Most vehicles that are donated in other charitable organizations are sold and the proceeds go to fund whatever program they are participating in at that particule time. The car is not put back into the hands of truly needy and deserving people. We feel this is an area for a great ministry opportunity!

The focus of this ministry is to take all vehicle donations. The church will sell the vehicles that are economically repairable to a qualifying, needy individual. In the state of Missouri once a vehicle is gifted or donated to a church, it cannot be gifted again. The church will then sell the car at a significantly reduced price. The idea is not for this to become a profit center for the church but a way for the church to reach out to the needy in our community with an unbelievable deal on much needed transportation. The non-repairable vehicles will be sold “as is” and all proceeds will go into the *Wheels of Hope* fund established here at the church to help pay for the repair cost for the repairable vehicles. Either way your donation is tax deductible. If needed, free towing is available.

We are attaching several forms for your signature. If you decide to donate, please sign at the indicated checkmarks, and return these forms along with your vehicle title to the address at the bottom of this page. If your title is in more than one name, please make sure each party signs all of the forms. On your title, only sign where it says “signature of all sellers.” Make sure to sign your legal signature as it is recorded on the front of the title. Please **DO NOT DATE** your title or fill out any other boxes.

After receiving your signed forms and a clear title, we will send you a letter which will have a contact person’s name to assist you if your vehicle needs towing. After the car is sold, we will send you a receipt that may be used for deduction purposes when preparing your income taxes. Your receipt will indicate one of two things: whether your car was sold for less than \$500.00 or sold for over \$500.00.

If you have any questions or we can be of any further assistance to you, please contact us. Thank you and we look forward to working with you! Together, we will show the love of Christ to a needy community.

Sincerely,

Wheels of Hope



DONOR INFORMATION

Name: _____

Address: _____

City/State/Zip: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____

Tax Payer ID# (SS#): _____

(Required, if claiming a deduction on your Federal Income Taxes)

VEHICLE INFORMATION

Vehicle Year/Make/Model: _____

Vehicle Color: _____

Does the vehicle run? (Circle) YES NO

If not, why? _____

Please list any problems: _____

Pick up location – If different than above: _____

How did you hear about our program?

___ Previous Car Donor ___ Word of Mouth ___ Church Program ___ Other



TITLE INSTRUCTIONS

Legal transfer of the title is covered by the State of Missouri General Affidavit form 768 which will be dated on the day we receive your paperwork, noting item #3 which states that you are “gifting” the vehicle to the church.

PLEASE FOLLOW THESE INSTRUCTIONS EXACTLY!

INCORRECT SIGNING WILL REQUIRE YOU APPLYING FOR A NEW TITLE!

1. **SIGN YOUR NAME ONLY!** You are only required to fill in the “Signature of all Sellers” line in the “assignment” box. If there is a line for “hand printed name” please do so. *If any lines other than these are filled in, the title will be rendered void for donation.*
2. **Sign your name exactly as it appears on the front of the title.** Even if the state has misspelled your name, please sign as it is recorded on the title.
3. **All parties must sign if the vehicle is titled in more than one name.** The only exception is if the title includes a transfer on death (TOD). If the original owner is still alive, only he or she needs to sign.

DO NOT:

Do Not fill in the “Date of Sale” or “Sale Price” as this would void the Title for donation purposes, meaning that you would need to apply for a duplicate title before donating the vehicle.

Do Not mark out, cross through, erase or white out on any area of the title. This would also void the title and you would need to apply for a duplicate title.

Do Not fill in the “Purchaser’s Name” line; this will be filled in by the person who actually purchases your vehicle from the church.

No vehicle can be scheduled for pick-up until the church receives the signed, clear title.

If you have any questions about the completion of your title, the General Affidavit or Power of Attorney, please feel free to contact the church.

INSTRUCTIONS FOR FORMS 768 & 4054

At this point you will need to print this page so that you can follow the instructions for the completion of FORM 768 & FORM 4054:

Follow These Instructions:

CLICK ON TO THIS WEBSITE: www.dor.mo.gov/mvdl

Click on FORM AND MANUALS

Click on Motor Vehicle License Forms and Manuals

Click on FORM 768

****PRINT FORM****

Check Box 2 (Gift) and Print/Type – Church Name/Address/Zip **(Church)***

Fill in Owner Box at the bottom of form **(Donor)***

Fill in Year, Make, and Model Boxes **(Donor)***

Fill in Vehicle Identification Number Box **(Donor)***

Fill in Original Title Number Box **(Donor)***

Sign in the Signature Box **(Donor)***

Do not fill in current license number or date

GO BACK TO FORMS

Click on FORM 4054

****PRINT FORM****

Type/Print Appointed Name of Contact Person **(Church)***

Fill in Year, Make, and ID Number Boxes **(Donor)***

Fill in Owner's Printed Name Box **(Donor)***

Sign in Owner's Signature Box **(Donor)***

www.dor.mo.gov/mvdl

Forms 768 and 4054

- * Where indicated **(Church)** – The church will fill in these boxes.
- * Where indicated **(Donor)** – Donor will fill in these boxes.

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- **If the church is mailing out these forms for the donor to fill out, please place a checkmark by the boxes indicating where the donor needs to complete.**